



## Semester/Summer Abroad Exchange Program Application Form 2015-2016

Please check off each box below as you complete each item and document needed for making an application to Humber's Semester Abroad Exchange Program. **Please attach this checklist as the cover page of your study abroad application.** Applications will be reviewed by a Selection Committee at Humber.

Submit your complete application and supporting documents in person or by e-mail by **Friday, February 27, 2015** to:

Rebecca Fitzgerald, Manager, International Mobility  
International Centre, H100A, Lakeshore Campus  
Humber Institute of Technology & Advanced Learning  
E-mail: [rebecca.fitzgerald@humber.ca](mailto:rebecca.fitzgerald@humber.ca)

Name: \_\_\_\_\_ Student No. : \_\_\_\_\_

### A. Please confirm you have completed the following items prior to submitting your application:

- I have visited the websites of the host institution(s) I'm interested in, reviewed the courses offered, and completed the **Proposed Study Plan** to the best of my ability in preparation for my meeting with my Program Coordinator.
- I have met with my Program Coordinator and have confirmed I am eligible **to apply** to participate in Humber's Semester Abroad Exchange Program based on the courses I have selected.

My Program Coordinator's name is \_\_\_\_\_  
Signature: \_\_\_\_\_

- I have had the opportunity to ask questions to learn more about the summer study abroad opportunity with the Manager, International Mobility.

### B. Please confirm your application is complete by including the following supporting documents as part of your application:

- This checklist as my cover sheet
- Completed application form
- Letter of intent (1 page, single-spaced, Arial, 10 font)
- Unofficial grade report(s) printed out from MyHumber

For your application to be considered, you **must** complete all sections below.

*The personal information provided in this form will be used by the Selection Committee in the administration of your application and will not be released without your consent.*

**A. Personal Details and Contact Information:**

Last Name: \_\_\_\_\_ Given Name(s): \_\_\_\_\_

 Male     Female    Student No.: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Citizenship:  Canadian Citizen     Canadian Permanent Resident     Other: \_\_\_\_\_**B. Humber Program of Study and Year of Study:** (e.g. Bachelor of Child and Youth Care—First Year)

\_\_\_\_\_

**C. Desired Overseas Study Period and Host Institution Selection(s):**Fall 2015  Winter 2016 Summer 2015 (short program)  Full year (Fall + Winter) 

Choice 1:    Host Institution: \_\_\_\_\_    Country: \_\_\_\_\_

Choice 2:    Host Institution: \_\_\_\_\_    Country: \_\_\_\_\_

Choice 3:    Host Institution: \_\_\_\_\_    Country: \_\_\_\_\_



**D. Proposed Study Plan for Semester at Host Institution:** List the Humber courses (name and course number) and credit values that you are required to take in the semester you plan to study overseas. Then select courses of interest that best align with your required Humber curriculum, and the credit values specified by the Host Institution.

#	Humber Courses		<i>Choose courses that best match your Humber courses</i>					
	Humber Course Title	Credit Value	Host Institution #1	Credit Value	Host Institution #2	Credit Value	Host Institution #3	Credit Value
1								
2								
3								
4								
5								
6								
7								

**E. Letter of Intent :**

A *Letter of Intent* is a part of the application process for the Semester/Summer Abroad Exchange program. Before you start writing your letter, think through first what your objectives and goals are. It is highly recommended that you have someone proofread your letter. You can also get assistance in writing your letter by bringing a draft of the letter to the Writing Centre (it is recommended to make an appointment at least three days in advance).

Your *Letter of Intent* should be one-page in length, single spaced, Arial font, size 10, and addressed to the Selection Committee. Your letter should address the following:

- How the courses at your host institution abroad will enrich your Humber program.
- How the study abroad opportunity will positively contribute to your personal and professional goals.
- How you plan to be successful in the courses offered at the host institution.
- How your experiences studying in another country will help to bring an international/global perspective to Humber and/or your community.

**Declaration:** *I declare that the information provided in this application is to my knowledge true, complete and accurate. I understand that providing false information may result in the withdrawal of my application.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_